

Robbins College of Health and Human Sciences

PETITION to take graduate-level course as an undergrad

This form is to be used by an undergraduate senior wishing to enroll in a 4000 or 5000 level course for either undergraduate or future graduate credit. The following conditions must be met:

- 1. Student must have grade point averages, both overall and in the major field, of at least 3.00.
- 2. Student may enroll in no more than one graduate course in one semester.
- 3. The total course load may not exceed 15 credit hours in one semester.
- 4. Student must have taken and successfully completed all prerequisites for the graduate course.
- 5. Student may include no more than 6 credit hours of graduate credit within the total credit hours for the undergraduate degree.

Instructions: **Attach an unofficial transcript** to this petition. Secure appropriate signatures.
Form must be returned **IN PERSON** to the Office of the Registrar for processing.
Clifton Robinson Tower, 700 S. University Parks Drive; Suite 380, Waco, TX 76706

<u>Section to be completed by the student.</u>		Date: _____
Name: _____	ID#: _____	
Baylor Email: _____	Phone #: _____	
Degree sought: _____		Major (s): _____
Year/Total Hours earned: _____		Anticipated graduation date: _____
Desired course # and title: _____		Term: _____
Calculate on undergrad degree? YES _____ NO _____		
A course taken for future graduate credit must not calculate on the undergraduate degree and must be petitioned for graduate credit after the person matriculates in to the graduate program.		
Reason for taking the course:		

<u>To be signed by those indicated.</u>		Date: _____
*Official Overall GPA: _____	* Official Major GPA: _____	Total hours next semester: _____
Comments:		

Approved/Denied	Course Instructor _____	Date _____
Approved/Denied	Dean of school/college _____	Date _____
Approved/Denied	Graduate School _____	Date _____

